

B.Com. (I YEAR-I SEM)

Introduction to Accounting

(PAPER) : Group A Paper 1

Course Objective :

To impart basic accounting knowledge as applicable to business.

Course Outcomes :

1. Knowledge about different concepts of accounting
2. Recording of business transaction
3. Identifying and rectifying errors
4. Preparation of final accounts
5. Preparation of accounts for NPOS
6. Knowledge regarding accounting of consignments and joint ventures

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Cross Question Numerical

Text Book :

1. Jain & Maheshwari : Principal of Accounting
2. S.M.Sukla : Advance Accounting

Reference Book :

1. Kareem Khanuja : Principal of Accounting

Business Organisation

Group A Paper II

Course Objective :

This course familiarizes the student with the basic principles & setup an organization

Course Outcomes :

1. Factors determining the optimum size of business
2. Concepts of different forms of business
3. Concepts and use of scientific management
4. Concept of business combinations
5. Knowledge about selection of proper business location
6. Knowledge about produce and stock exchange

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

Text Book :

1. Vyavasayik Sangathan: R.C.Agrawal
2. Vyavasayik Sangathan: B.Jha

Reference Book :

- 1.
- 2.
- 3.
- 4..

Business Environment

Group B Paper I

Course Objective :

This course aims at acquiring the students with the emerging issues in business at the national and international level in the light of the policies of liberalisation and globalisation.

Course Outcomes:

1. internal & External Environment
2. Government Policies
3. FEMA & Industrial Policies
4. Consumer Protection Act & its Application
5. Foreign Policy
6. International Economics Institute (like-IFM,WTO)

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Oral Question/Cross Question

Text Book :

1. **Business Environment : V.C . Sinha,Sangam Kapoor**
2. **Economic reforms in India: S. Chand**

Reference Book :

1. **Hanif Mukherji : Indian Economy**
2. **J.P. Mishra : Indian Economy**

Business Regulatory Framework

Group B Paper II

Course Objective :

The objective of this course is to provide a brief about the framework of Indian Business Laws

Course Outcomes :

1. Legal Awareness for Business
2. Knowledge about framework of Indian Business Laws
3. Knowledge about specific Laws for Business.

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

Text Book :

1. R.C. Agrawal : Business Regulatory Framework
2. M.C. Kuchhal : Business Regulatory Framework

Reference Book :

1. Garga & Chawla: Business Regulatory Framework
2. B. L. Gupta : Vavsayik Sanniuam
3. N.D. Kapoor: Business Regulatory Framework

Business Communication

Group C Paper I

Course Objective :

The objective of this course is to develop effective business communication skills among the students.

Course Outcomes :

- 1) Role of communication in self development.
- 2) Role of communication in business development.
- 3) Writing skill.
- 4) Presentation skill.
- 5) Skill of facing interview.
- 6) Method of Preparing reports.

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Group Discussions
- class Presentations.

Text Book :

1. Bodh Raj: Business Communication
2. Anil Pratap Singh: Vaivsayik Sanchar

Reference Book :

1. Anjani Srivasvata: Business Communication

Fundamentals of Business Mathematics

Group C Paper II

Course Objective :

The objective of this course is to enable the students to have such minimum knowledge of mathematics as applicable to business and economic situations.

Course Outcomes :

Knowledge About-

1. Knowledge about calculation of Simple and compound interest
2. Knowledge of Matrices
3. Knowledge of algebraic Arithmetic Progression and Geometric Progression
4. Knowledge about present value

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Cross question
- Class test

Text Book :

1. **Business Mathematics : V.K.Kapoor**
2. **Business Mathematics : Aseem Verma**

Reference Book :

1. **R.S. Agrawal : Fundamentals of Business Mathematics**

B.Com YEAR I SEMESTER II

Financial Accounting

Group A Paper I

Course Objective :

This paper provides the students an understanding of the application of accounting techniques for management.

Course Outcomes :

- 1-Knowledge about Double Entry System
- 2-Knowledge about Partnership
- 3-Preparation of Revenue A/C Preparation of Balance Sheet
- 4-Knowledge about Settlement of Account
- 5-Preparation of Voyage A/C
- 6-Role of Insolvency of Partners

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Written class test
- Oral test

Text Book :

- 1. Financial Accounting: S.M. Shukla**
- 2. Financial Accounting: Jain and Narang**

Reference Book :

- 1. FINANCIAL ACCOUNTING : S. K. SINGH & BANARASI MISHRA**

Indian Economy

Group A Paper II

Course Objective :

This paper aims at acquainting the students with the emerging issues in business at the national level in the light of the policies and problems of Indian economy.

Course Outcomes :

1. Components of Indian
2. Problems of Unemployment, Poverty & Social Injustice
3. Parallel Economy (Black Money)
4. Role & importance of small & cottage Industries in India
5. Issue of privatization in India
6. Need of Foreign capital in India & origin and growth of MNCs

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Class Presentation & Cross Question

Text Book :

1. Indian Economy :Sangam Kapoor
2. Indian Economy : A.N. Agrawal

Reference Book :

1. SINHA V. C. - VYAVSAIK PERYAVARAN
2. DUTT & SUNDARAM - INDIAN ECONOMIC

Money Banking And International Trade

Group B Paper I

Course Objective :

This paper exposes the students to the working of money, banking functional and international trade prevailing in India.

Course Outcomes :

- 1) Origin of Money.
- 2) Role of money in economy.
- 3) Measurement of value of money.
- 4) Role of Banks.
- 5) International trade.
- 6) Balance of Trade & Balance of Payment.

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Class test.

Text Book :

1. M.N.Jhingan & M. L. Seth : Money banking and International Trade
2. S.B.Gupta : Monetary planning of India

Reference Book :

1. H. L. AHUJA - MONEY BANKING & INTERNATIONAL TRADE

Business Economics

Group B Paper II

Course Objective :

This paper is meant to acquaint the students with the principles of business economics as are applicable in business.

Course Outcomes :

- 1) Use of economics in business.
- 2) Effect of price on demand.
- 3) Deciding price of product in different type of market.
- 4) Determination of cost in different situations.
- 5) Effects of large scale and small scale production.
- 6) Implication of factors of production.

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Class presentation and case studies.

Text Book :

1. H.L.Ahuja: **Business Economics**
2. V.C.Singha & H.K.Singh :**Business Economics**

Reference Book :

1. R. K. LEKHI - BUSINESS ECONOMICS

Principles of Management

Group C Paper 1

Course Objective :

This paper familiarizes the students with the basics of principles of management.

Course Outcomes :

- 1) Process of Management .
- 2) Decision making process.
- 3) Motivation & enrolling techniques.
- 4) Leadership concept.
- 5) Communication in organization type.
- 6) Qualities in good leader.

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Queries in the end of classes.

Text Book :

1. B. Jha : Principles Of Management

Reference Book :

1. R. C. AGRAWAL - PRINCIPLES OF MANAGEMENT
2. MOTIHAR - PRINCIPLES OF MANAGEMENT

Business Mathematics

Group C Paper II

Course Objective :

The objective of this course is to enable the students to have such minimum knowledge of mathematics as applicable to business and economic situations.

Course Outcomes :

1. Linear programming problem
2. Differential Calculus – Product, Quotient and chain rule
3. Integration – Process and standard forms of integration
4. Permutation- Theories
5. Multiplication and addition
6. Combination different things taking at a time

Assessment Method : (Ex. Quiz, Debate , Essay, Class Test, Project, Exams ...)

- Group discussion & guess question

Text Book :

1. **Jain Praveen : Business Mathematics**
2. **Verma & Tripathi : Business Mathematics**

Reference Book :

1. **V.K.Kapoor: Business Mathematics**